



The Happy Nest
English Play and Learn Center
Schwamendingenstr. 77
8050 Zürich

Enrolment form

The information on this form is for The Happy Nest staff only and will be kept confidential. Please remember to notify us of any changes (especially phone numbers where we can reach you).

Child

Name: _____ Boy Girl
Date of Birth: _____
Nationality: _____
Languages Spoken: _____

Parents

Mothers Name: _____
Fathers Name: _____
Family Address: _____

Phone: Home _____
Mobile (Mother) _____
Mobile (Father) _____
Other _____
Email Mother _____
Father _____

Preferred Days of Attendance

Monday

Tuesday

Wednesday

Thursday

Friday

Additional Emergency Contacts

	Name	Relationship to child	Phone Number
1			
2			
3			

Please record the details of any special health needs, including ALLERGIES and any medication required.

Joining The Happy Nest

- A 150 CHF non-refundable entrance fee is payable upon registration
- A refundable deposit of one month's fees is payable with your first monthly bill
- Completion of the enrolment form.

Leaving The Happy Nest

- Parents must provide a written resignation letter two months in advance of the leaving date. Oral resignations will not be accepted.

Clothing and personal items

- Children should have an extra set of clothing.
- Rain and snow gear when appropriate.
- Comfortable slippers.
- Nappies or any special creams (when necessary) must be provided by the parents.

Insurance

- Parents are required to have health, accident and third-party liability insurance for their children.

Food allergies and other medical needs

- The teachers must be notified of any special dietary requirements or medical needs of your child. Any emergency medicine that might potentially need to be administered should be given to the teachers.

Safety

Safety is very important to us, therefore we have certain rules and guidelines that should be respected:

- Children with fevers or contagious illnesses must be kept at home until the the child has fully recovered.
- Parents should provide at least one emergency contact number where they are reachable at all times.
- No one except the parents is allowed to pick up a child, unless the parents have given explicit instructions.

All teachers have first-aid training.

Fees

The fee for attending The Happy Nest is 46 CHF per session. School and public holidays are not charged, however, we do charge for days missed for reasons outside our responsibility.

There is a one-off non-refundable fee of 150 CHF, payable upon registration. A refundable deposit of four weeks fees is payable with the first monthly bill.

Payment

Fees are payable one month in advance, within 10 days of the receipt of our bill.

Signatures

I have read and I agree to comply with the terms and conditions of "The Happy Nest":

Signature: _____

Date: _____